

Running a Troop 66 Scout Trip

If anyone has an idea for a weekend camping trip or a day hike, write a proposal and present it to the PLC and the Troop Committee. Once a trip idea is approved, here are the steps in running a trip.

Picking the dates

Once the troop decides on the date, make sure that the date does not interfere with another scouting event such as the Klondike Derby, etc.

Tour Permits

Tour Leaders must fill out a Council Tour Permit and submit it to CNJC for approval. A copy of this must be brought with you on the trip. Permits are needed for any trip (even day trips) outside of the council.

Reservations

Call the Scout Camp or the State Park where the trip is going to be. This should be done as soon as you can. Most places book between 6 months to a year ahead of time. Most cabins fill up fast, so the earlier the better. When you call the scout camp and tell them what you want to reserve, they will send you a form to fill out and send back to them with a check. Requests for checks should be made to Richard Y.

Payments

Try to avoid personal checks. Use a Troop 66 check, which you can get from the Troop Treasurer. Save your receipts for the Troop Treasurer Richard Y. for his files.

Getting out the Information

As the date for the trip gets closer, the trip should be announced at troop meetings. You can also have information put on the troop website and ask Hugh G. to please send out an e-mail with information about the trip and the deadline for signing up.

Signing up Scouts

Scouts and Scouters need to sign up either by Patrol signup or by a Troop sign-up list.

The troop sign-up list can be placed at the front table during troop meetings and picked up before you leave. After the deadline passes for signing up, give a copy of signup list to the SPL and the Scoutmaster.

Permission slips

All scouts are required to have a permission slip filled out and signed by a parent. There is a standard permission slip that the troop has been using. Copies of these also have to be made and handed out.

Patrol Cooking

If scouts are cooking by patrols, they can either collect \$12 themselves or the person running the trip can collect it and then give it back to the patrols two weeks before the trip. It can be done whichever way you prefer.

Directions to Campground

Directions to all scout camps can usually be found online. If you are able to, please make a few copies to give to drivers. If there is a map of the camping area, please make copies of those also to give out.

Checking in

When checking in, have all your information with you. This should include the tour permit, complete roster and a check for any fees. Some camps require a security for cabins that is given back when you check out. A blank check is sometimes needed for cabins that have propane heat. The meter is read by the Campmaster when you are about to leave on Sunday and you pay for the amount that you used. If someone else will be arriving earlier than you at the camp, you might want to give the information to that person, so we can get the troop checked in early.

Program for the Weekend

The person running the trip can check with Senior Patrol Leader to make sure that there are activities planned for the weekend. These activities may include a day hike, advancement and a campfire on Saturday night and a Scout Service

Youth Protection

Any Scouter or parent that is attending a trip must have passed the Youth Protection and Weather Hazard Courses available online at the Central New Jersey Website. Certification in these courses is good for 2 years

Troop Information Binder

This binder must be brought on all trips. It contains the medical information for all the scouts.

Checking out

Different camps and state parks have various ways of checking out on Sunday. Please take note of these. At some camps, the Campmaster will inspect your site or cabin to see that you are leaving everything the way you found it.

Thanks for volunteering to run a trip for the Troop. Great Job!